



VALIKOM

***A joint project of Chambers of Skilled Crafts,  
Chambers of Commerce and Industry and Chambers of  
Agriculture:***

# Validating vocational skills in the dual system

Funding



Bundesministerium  
für Bildung  
und Forschung

# AGENDA

- The joint project at a glance
- Our validation process
- Facts and figures of trial phase

# The joint project at a glance

## Initiators:

- German Confederation of Skilled Crafts (DHKT)
- German Chambers of Commerce and Industry (DIHK)
- Ministry for Education and Research (BMBF)

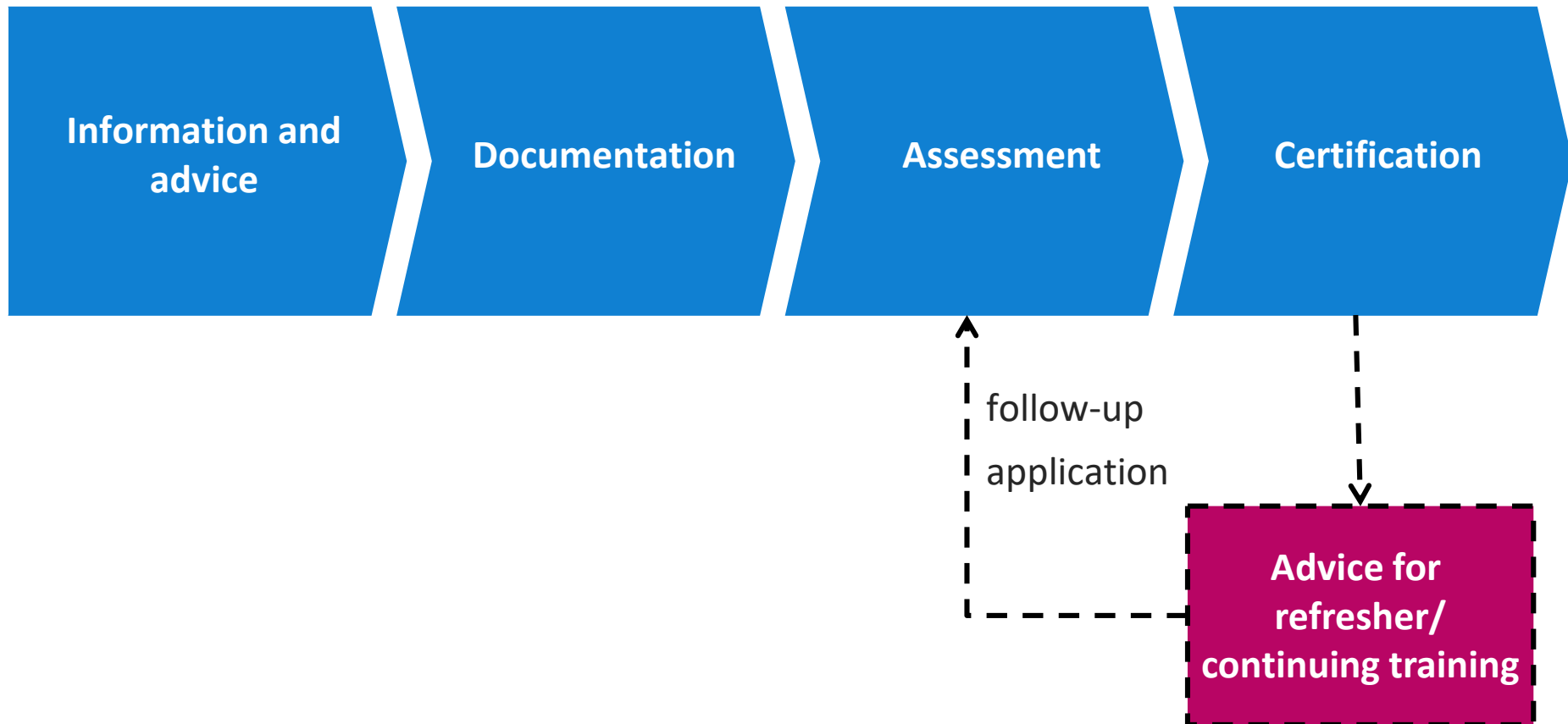
## Phase 1 (1.11.2015 – 31.10.2018)

- Developing a validation procedure
- Testing the validation procedure (8 chambers)
- Guidelines for chambers to implement validation procedures

## Phase 2 (1.11.2018 – 31.10.2021)

- Enlarging the validation offer (30 chambers / 32 qualifications)

# Our validation process



## Information and advice

- Information about procedure and the needed documents
- Support in choosing the suitable vocational qualification (reference qualification)



# Documentation

- Writing a CV (resume)
- Self assessment



## Self assessment: *Sales assistant for retail service*

### **Assist with advertising measures**

**Please mark the tasks you have done!**

- Placing goods to promote sales
- Designing the sales area and shop windows
- Using advertising in an effective way and informing customers
- Executing advertising measures (e.g. product demonstrations, tastings, bargain-sale)
- Obeying legal requirements, especially Law Against Unfair Competition and Quotation (UWG) of prices order (PAngV)

**Examples of my everyday work:**

*(e.g. Where and when did you learnt it? Which machines, tools, materials have you worked with? Which techniques are you proficient in?)*

### **My self-assessment for this task area:**

Please recap the whole task area and ask yourself the following questions

- *What are you good at? / What are you not good at?*
- *Are you able to do work tasks of the task area?*
- *Would you apply for a job, which includes the tasks mentioned above?*

**Now please assess yourself:**

**Are you able to do the task area?**                      **yes**                         **no**

# Documentation

- Writing a CV (resume)
- Self assessment



**-> Application to take part in the validation procedure**



## Preparation of the assessment

- Chamber analyses the application
- Chamber authorises a professional expert for assessment
- Consultation interview before the assessment



- Preparation of the assessment -> different instruments:
  - role play
  - specialist interview
  - presentation of work results
  - case study
  - work samples
  - assessment at the workplace

# Assessment

- Minimum two experts who observe and assess the participants
- Assessment with one or more participants at the same time
- Discussion and documentation of the results



# Certification

Chamber issues a certificate which states that the skills of the participant are

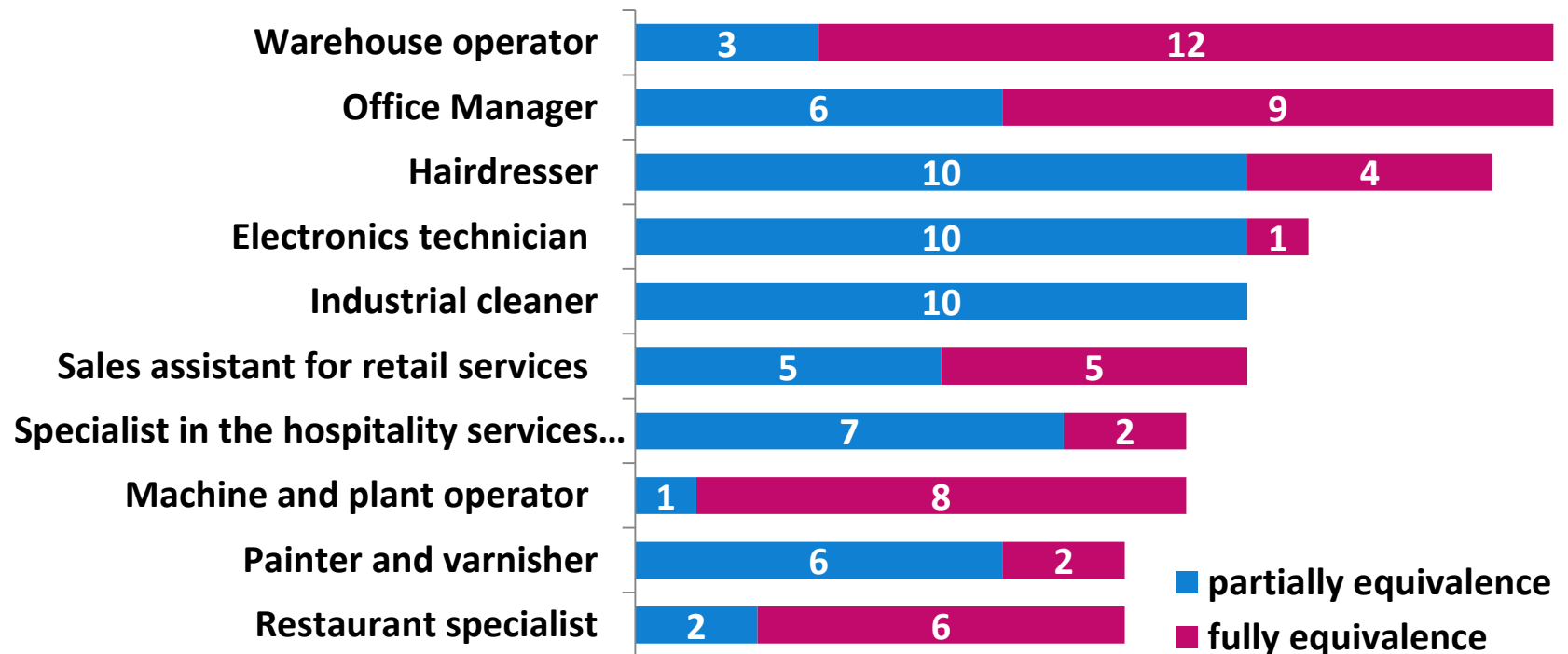
- fully or
- partially equivalent with a vocational qualification



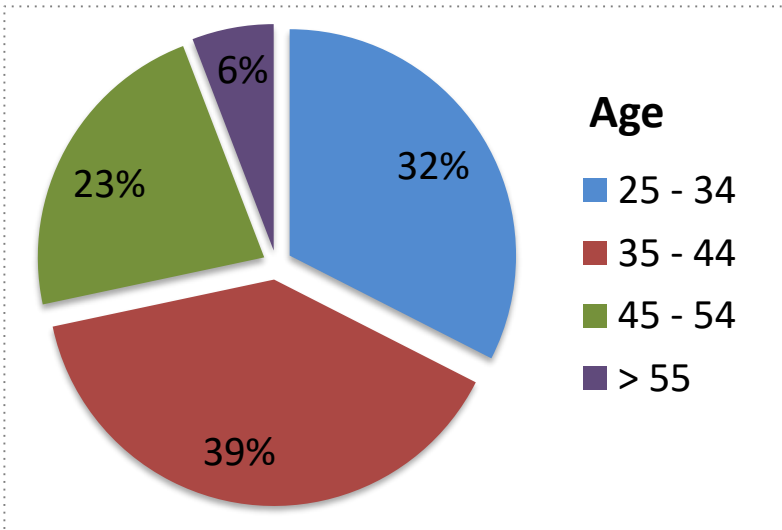
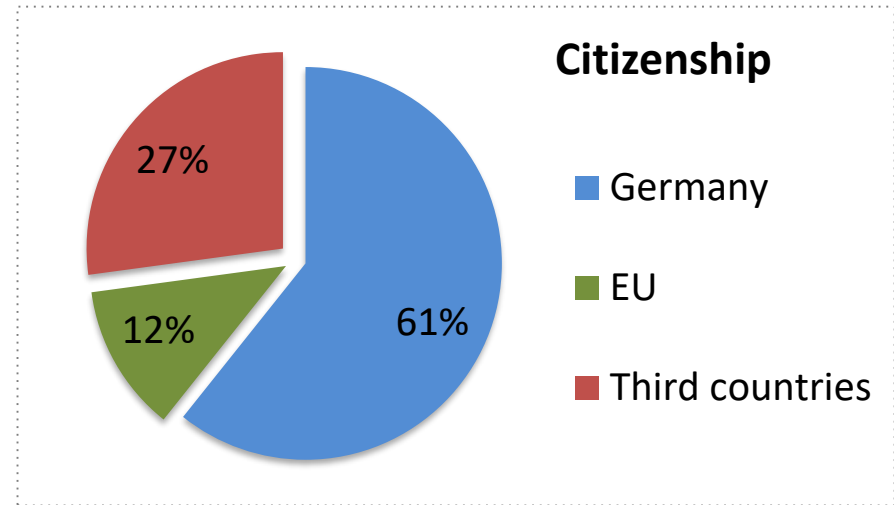
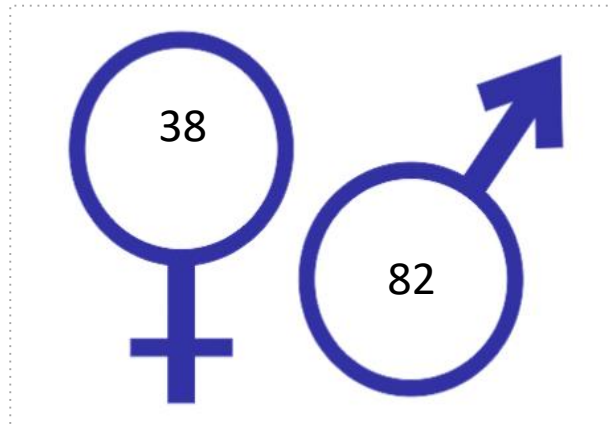
## Facts and figures of trial phase (March 2017 – October 2018)

- 164 validation procedures completed
- 28 different vocational qualifications in a wide range of different sectors (metal, retail, logistics, food industries, administrative services & skilled crafts)

### Top 10



# Description of the participants (March 2017 – March 2018)



## Further information

**[www.valikom.de/en](http://www.valikom.de/en)**

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WESTDEUTSCHER HANDWERKSKAMMERTAG

